

RECORD OF PROCEEDINGS  
MINUTES OF THE KINGSTON TOWNSHIP BOARD  
OF TRUSTEES MEETING  
Monthly Board Meeting  
August 4, 2020 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

**ROLL CALL:** Shively-yea; Akers-yea; Volpe-yea; Talbott-yea; Stites-yea; and Crowl-yea.

**SPECIAL GUEST:** Kelli Kincaid-Delaware General Health District  
Doug Riedel-Delaware County Engineers Office

**MINUTES:** The Minutes for the **July 7, 2020** Board of Trustee Meeting was reviewed by the trustees. A motion to approve the minutes as submitted was made by Akers. A second was made by Volpe. Vote: Shively-yea; Volpe-yea and Akers-yea.

**FINANCE:** Fiscal Officer Roy discussed the 2020 Financial Reports. A motion by Volpe was made to approve the 2021 Estimated Revenues as submitted by the Fiscal Officer. Second by Shively. Vote: Akers-yea; Volpe-yea; and Shively-yea. This report will be filed with the Delaware County Auditor.

Fiscal Officer discussed the COVID-19 CARES Act funding. It was determined that the township would not apply for any of the funding at this time. The township has not incurred any unusual expenses due to COVID.

The **June 2020** bank reconciliation was reviewed with a motion by Volpe to approve as submitted. A second was made by Akers. Vote: Shively-yea; Akers-yea; and Volpe-yea.

**OLD BUSINESS:** Trustee Volpe and Assistant Prosecutor Vince Villo have finalized the Morton contract with a few minor changes. Morton will review and send back to us. **A special meeting may be needed before the next scheduled meeting to discuss any last minute details.**

In order for Del-Co Water to proceed with the water line to the new township building, an Easement will need to be executed and signed. A motion by Volpe was made to approve the necessary easement with the approval of legal counsel. Second by Shively. Vote: Shively-yea; Volpe-yea; and Akers-yea.

Trustee Volpe has met with Nationwide Realty regarding the Picnic Pavilion and the improvements they have agreed to. Suggestions were made by Nationwide Realty however, the trustees feel that they should follow the original plan. No Action taken on

this at this time.

**NEW BUSINESS:**

**PORTER-KINGSTON FIRE DISTRICT:** Report given by Akers.

**PUBLIC INPUT:**

**ROADS:** Crawl gave report on projects in the township.  
Twigg Hupp road drainage problem'  
Todd Street drainage problem.

A motion by Akers was made to proceed with getting estimates to repair the drainage problem on Todd Street. Second by Volpe. Vote-Shively-yea; Akers-yea; and Volpe-yea.

Doug Riedel from the Delaware County Engineers Office spoke about projects that they are working on.

Crawl reported that he would like to invest in a side arm mower for the township. There is one available on Govdeals.com. This unit comes with a tractor and side arm. Crawl and Shively will go look at unit and report back if a bid can be submitted. Approximate cost is about \$3,600.00. A special meeting may be necessary in order to meet the bid deadline.

The roof panels on the maintenance building have been repaired


**CEMETERY** – Nothing to Report at this time.


**ZONING UPDATE:** Stites submitted the report from the Zoning Department. A detailed report may be viewed on the township website.

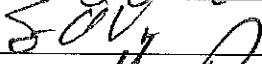
**OTHER BUSINESS:**

With no further business, a motion by Akers was made to adjourn the meeting until Tuesday September 1, 2020. Second by Volpe.  
Vote: Shively-yea; Akers-yea; and Volpe-yea.

Minutes approved this 1st day of September 2020.

Chairman Shively: 

Vice-Chairperson Akers: 

Trustee Volpe: 

Fiscal Officer Roy 

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE KINGSTON TOWNSHIP BOARD**  
**OF TRUSTEES SPECIAL MEETING**  
August 26, 2020 1:00 p.m.

The Kingston Township Board of Trustees Special meeting was called to order by Chairman Shively.

**ROLL CALL:** Shively-yea; Akers-yea; Volpe-yea; Stites-yea; and Crowl-yea.

**SPECIAL GUEST:** Vince Villo Assistant Prosecutor Delaware County Prosecutors Office

The purpose of the Special Meeting was to discuss the Proposed Township Hall.

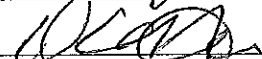
Volpe discussed the following items with the other trustees:

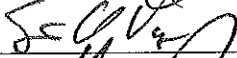
- Discussion of Morton Contract
- MOU with Nationwide Realty
- Reviewed site plan issues
  - Building direction
  - Parking lot
  - Bike lane change
  - Street from NorthStar to Carters Corner Road
  - Demolition of existing pads
- Review of DEL-CO water issues

With no further business, a motion by Volpe was made to adjourn the meeting until Tuesday September 1, 2020 the regular Monthly Board meeting. Second by Akers. Vote: Shively-yea; Akers-yea; and Volpe-yea.

Minutes approved this 1st day of September 2020.

Chairman Shively: 

Vice-Chairperson Akers: 

Trustee Volpe: 

Fiscal Officer Roy: 